

REPORT TO THE CITY COUNCIL FROM
POLICY & GOVERNMENT OVERSIGHT COMMITTEE

November 14, 2022

A regular meeting of the committee was convened at 1:30 pm on this date.

Members Present: Council Members Robin Wonsley (Vice-Chair), LaTrisha Vetaw, Jeremiah Ellison (Chair), Jason Chavez, and Emily Koski (Quorum - 4)

Members Absent: Council Member Andrew Johnson

Matters listed below are hereby submitted with the following recommendations; to-wit:

1. Procurement reform ordinance [\(2022-00836\)](#)
 1. Passage of Ordinance amending Title 2 of the Minneapolis Code of Ordinances relating to Administration, amending procurement provisions relating to delegation of certain contract requirements; implementation of best value contracting; and procedures relating to the use of cooperative contracts and acceptance of commodity bids:
 1. Chapter 17 Finance Department.
 2. Chapter 18 Purchasing.
 2. Passage of Resolution approving the delegation to staff of authority to enter into procurement contracts of less than or equal to \$175,000, notwithstanding any deviations from form contracts previously adopted by Council for contracts of up to \$175,000.
 3. Passage of Resolution approving revision of the review requirements for, and membership of, the Permanent Review Committee ("PRC").

Staff presentation by Pam Fernandez, Finance & Property Services.

The public hearing was opened. Seeing no persons wishing to speak, the public hearing was closed.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

2. Target Market Program ordinance [\(2022-01006\)](#)

Passage of Ordinance amending Title 2, Chapter 18A of the Minneapolis Code of Ordinances relating to Administration: Target Market Program, amending the sunset provision and the timing of the general industry category reviews for the Target Market Program.

Staff presentation by Pam Fernandez, Finance & Property Services.

The public hearing was opened. Seeing no persons wishing to speak, the public hearing was closed.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

3. Appointed position in the Human Resources Department: Director of Labor Relations ([2022-01062](#))

Passage of Ordinance amending Title 2, Chapter 20 of the Minneapolis Code of Ordinances relating to Administration: Personnel, approving the revised salary schedule for the Director of Labor Relations, which has a salary range of \$151,828 to \$170,979, in accordance with the adopted compensation plan for appointed officials effective Nov 17, 2022.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

4. Appointed position in the Office of Community Safety: Neighborhood Safety Director ([2022-01063](#))

1. Adopting findings that the proposed position meets the criteria in Section 20.1010 of the Minneapolis Code of Ordinances, City Council to Establish Positions; and approving the appointed position, evaluated at 693 total points, and allocated to Grade 15.
2. Passage of Ordinance amending Title 2, Chapter 20 of the Minneapolis Code of Ordinances relating to Administration: Personnel, approving the salary schedule for the position, which has a salary range of \$138,603 to \$164,304, in accordance with the adopted compensation plan for appointed officials effective November 17, 2022.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

5. Appointed position in the Office of Community Safety: Community Safety Chief of Staff ([2022-01064](#))

1. Adopting findings that the proposed position meets the criteria in Section 20.1010 of the Minneapolis Code of Ordinances, City Council to Establish Positions; and approving the appointed position, evaluated at 713 total points, and allocated to Grade 15.
2. Passage of Ordinance amending Title 2, Chapter 20 of the Minneapolis Code of Ordinances relating to Administration: Personnel, approving the salary schedule for the position, which has a salary range of \$142,679 to \$169,136, in accordance with the adopted compensation plan for appointed officials effective November 17, 2022.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

6. Transfer of funds from the Minneapolis Police Department to the Information Governance Division of the City Clerk's Office for public safety data practices requests ([2022-01079](#))

Passage of Resolution approving and authorizing the one-time transfer of \$600,000 from the 2022 Minneapolis Police Department's budget to the City Clerk's Office for the Information Governance Division and its work on public safety data practices requests.

Staff presentation by Kate Redden, Clerk's Office.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

7. Technical amendment to the 2022 Six-Year Capital Program for the Hiawatha Training & Recruitment Center and Water Distribution Facility Projects ([2022-01081](#))

Passage of Resolution amending the 2022-2027 Six Year Capital Program Appropriation Resolution by decreasing Fund 04190 Capital Improvement fund and increasing the respective Enterprise Funds in the Hiawatha Training & Recruitment Center and the Water Distribution Facility Project.

Ellison moved to approve. On roll call, the motion passed.
Aye: Vetaw, Ellison, and Koski (3)
Nay: Wonsley and Chavez (2)
Absent: Johnson (1)
Abstain: (0)

8. Gift acceptance from Local Progress for lodging and related travel expenses ([2022-01089](#))

Passage of Resolution accepting donations from Local Progress for lodging and related travel expenses for Council Member Jeremiah Ellison to participate in the Local Progress Convening.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

9. 2022 property tax special assessment of delinquent utility charges ([2022-01076](#))

1. Approving the 2022 property tax special assessments for delinquent utility charges as indicated on the 2022 Property Tax Special Assessment List.
2. Authorizing Utility Billing to cancel any assessments as a result of payment.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

10. Capital Long-Range Improvement Committee (CLIC) Appointments ([2022-01086](#))

1. Approving the following Council appointments for two-year terms beginning January 1, 2023, and ending December 31, 2024: Owen Augustus Hansen, Seat 2, Ward 1; Jordan Leick, Seat 6, Ward 3; Ray Schoch, Seat 7, Ward 4; Kimberly Caprini, Seat 8, Ward 4; Ethan Komoroski, Seat 25, Ward 13; Dylan McMahon, Seat 26, Ward 13.

2. Approving the following Council reappointments for two-year terms beginning January 1, 2023, and ending December 31, 2024: Jake McCormick, Seat 1, Ward 1; Amity Foster, Seat 5, Ward 3; Erica Mauter, Seat 11, Ward 6; Thorbjorn Adam, Seat 12, Ward 6; John Bernstein, Seat 13; Mike Erlandson, Seat 14, Ward 7; Jonathan Ahn, Seat 15, Ward 8; Matt Kazinka, Seat 17, Ward 9; Katie Jones, Seat 19, Ward 10; Risa Hustad, Seat 21, Ward 11; Willie Bridges, Seat 22, Ward 11.
3. Approving the following Mayoral reappointments for two-year terms beginning January 1, 2023, and ending December 31, 2024: Eric Won, Seat 27, Ward 4; Eamonn Schmitz, Seat 29, Ward 9; Courtney Schroeder, Seat 30, Ward 13; Dan McConnell, Seat 31, Ward 2.
4. Waiving the residency requirement (Minneapolis Code of Ordinances 14.180) for John Bernstein.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

11. Bid for Alley Snow Plowing Services ([2022-01065](#))

1. Accepting the bid of Kevitt Excavating LLC, on Event 2091, in the estimated amount of \$437,500, to provide all materials, labor, equipment and incidentals necessary for Alley Snow Plowing services, and authorizing a contract for the service, for a one-year term, Nov 1, 2022, through Oct 31, 2023, with the option to extend for up to two additional twelve-month periods, all in accordance with City specifications.
2. Accepting the bid of Stonepros LLC, on Event 2091, in the estimated amount of \$123,750, to provide all materials, labor, equipment and incidentals necessary for Alley Snow Plowing services, and authorizing a contract for the service, for a one-year term, Nov 1, 2022, through Oct 31, 2023, with the option to extend for up to two additional twelve-month periods, all in accordance with City specifications.
3. Accepting the bid of AAA Building Maintenance Co LLC, on Event 2091, in the estimated amount of \$115,000, to provide all materials, labor, equipment and incidentals necessary for Alley Snow Plowing services, and authorizing a contract for the service, for a one-year term, Nov 1, 2022, through Oct 31, 2023, with the option to extend for up to two additional twelve-month periods, all in accordance with City specifications.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

12. Bid for Pavement Profiling and Roto Milling Services ([2022-01066](#))

Accepting the low bid of PCI Roads, LLC, submitted on Event 2195, in the amount of \$547,650, to provide all materials, labor, equipment and incidentals necessary for Pavement Profiling and Roto Milling Services, and authorizing a contract for the service, all in accordance with City specifications.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

13. Request for Proposals for Next Generation Time Keeping and Scheduling ([2022-01067](#))

Authorizing the issuance of a Request for Proposals (RFP) for a streamlined time keeping and scheduling system for field-based employees.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

14. Customization of contract form with Granicus LLC for Rental Data Scraping Services ([2022-01080](#))

Authorizing customization of the City's Standard Contract Form to enter into a contract with Granicus, LLC., to provide short-term rental monitoring services for Regulatory Services, including a mutually negotiated deviation: \$1 million limitation of liability.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

15. Contract with League of Minnesota Cities Insurance Trust (LMCIT) for PATROL, a Peace Officer Accredited Training Online subscription ([2022-01082](#))

Authorizing a contract with League of Minnesota Cities Insurance Trust (LMCIT), using the contract form provided by the vendor, in the amount of \$64,900, for PATROL, a Peace Officer Accredited Training Online subscription, through Dec 31, 2023.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

16. Contract with Pillsbury Winthrop Shaw Pittman LLP for IT sourcing consulting services ([2022-01083](#))

1. Authorizing a contract with Pillsbury Winthrop Shaw Pittman LLP, with a not to exceed amount of \$680,000, for a two-year term, to provide sourcing consulting services for the IT Department.
2. Authorizing customization of the City's Terms and Conditions for Professional Services Contracts, including, pursuant to the parties' negotiations, the mutual elimination of defense, indemnification, and hold harmless obligations.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

17. Master Contract amendment with Northpoint Health & Wellness Center, Inc. for medical and social services ([2022-01074](#))

Authorizing an increase to Master Contract COM0003196 with Northpoint Health and Wellness Center, Inc., in the amount of \$126,698 in ARPA funds and an additional

\$1,000,000 in other funding sources, for a total amount not to exceed \$2,126,698, for medical and social services.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

18. Contract amendment with Rachel Contracting, LLC. for the Demolition of 30 West Lake St ([2022-01068](#))

Authorizing an increase to contract COM0005738 with Rachel Contracting LLC, in the amount of \$12,913.97 for a total amount not to exceed \$185,296.97, for additional materials, labor, and equipment necessary to complete the demolition of 30 West Lake Street, all in accordance with City specifications.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

19. Contract amendment with LRG Technologies for mobile lighting trailers ([2022-01061](#))

Authorizing an increase to Contract No. COM0005986 with LRG Technologies LLC, in the amount of \$221,308 for a total amount not to exceed \$663,924, for additional mobile lighting trailers.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

20. Contract amendment with LRG Technologies for mobile video surveillance trailers ([2022-01069](#))

Authorizing an increase to Contract No. COM0005762 with LRG Technologies, LLC, in the amount of \$287,875 for a total amount not to exceed \$1,217,797, for additional mobile video surveillance trailers.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

21. Contract amendment with Bituminous Roadways, Inc. for providing Hot Mix Asphalt ([2022-01070](#))

Authorizing an increase to Contract No. COM0005211 with Bituminous Roadways, Inc., in the amount of \$2,303,289.01 for a total amount not to exceed \$6,005,358.50, for providing additional hot mix asphalt material for City-wide projects, all in accordance with City specifications.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

22. Contract amendment with Kimley-Horn & Associates, Inc. for engineering and design services for Hennepin Ave Street Reconstruction Project ([2022-01072](#))

Authorizing an increase to contract COM0002375 with Kimley-Horn & Associates, Inc., in the amount of \$486,000 for a total amount not to exceed \$3,347,932, for additional engineering and design services for the Hennepin Ave Street Reconstruction Project.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

23. Contract amendments for 2022 Housing Opportunities for Persons with AIDS (HOPWA) programming ([2022-01073](#))

1. Authorizing an increase to contract COM0001208 with Metropolitan Council Housing and Redevelopment Authority, in the amount of \$590,402, for a new not to exceed amount of \$2,313,206, for tenant-based rental housing assistance out of 2022 Housing Opportunities for Persons with AIDS (HOPWA) funding.
2. Authorizing an increase to contract COM0004578 with Clare Housing, in the amount of \$242,758, for a new not to exceed amount of \$485,516, for tenant-based rental housing assistance out of 2022 Housing Opportunities for Persons with AIDS (HOPWA) funding.
3. Authorizing an increase to contract COM0004579 with Clare Housing, in the amount of \$81,178, for a new not to exceed amount of \$162,356, for site-based supportive services at Clare Housing's Marshall Flats facility out of 2022 Housing Opportunities for Persons with AIDS (HOPWA) funding.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

24. Contract amendment with Veit and Company, Inc. for the Upper Harbor Terminal Grading and Demo Project ([2022-01075](#))

Authorizing an increase to Contract No. COM0005656 with Veit and Company, Inc., in the amount of \$811,800 for a total amount not to exceed \$6,804,792, for additional work required to complete the Upper Harbor Terminal Grading and Demolition Project.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

25. Contract amendment with Everlaw, Inc. for E-discovery and redaction software ([2022-01078](#))

Authorizing an increase to contract C-44483 with Everlaw, Inc., in the amount of \$440,000, for a new total amount not to exceed of \$968,000, to allow for additional usage of its E-discovery and redaction software.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

26. Lease agreement with Northgate Development LLC for space at 1200 Plymouth Ave N ([2022-01071](#))

Authorizing a lease agreement with Northgate Development LLC for space at 1200 Plymouth Ave N for the Health Department's youth training in Environmental Sciences.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

27. Lease agreement with The 927 Building, LLC for space for the North Minneapolis Promise Zone ([2022-01077](#))

Authorizing a lease agreement with The 927 Building, LLC, for a five-term year with the option to extend an additional three years, for space at 927 W Broadway Ave for the North Minneapolis Promise Zone.

Ellison moved to approve. On voice vote, the motion passed.
[Johnson absent]

With no further business to transact, the meeting adjourned at 2:27 pm.

Reported by Michael Waldegerma, Clerk