

AUDIT COMMITTEE

February 3, 2020

A regular meeting of the committee was convened at 10:04 a.m. on this date.

Members Present: Linea Palmisano (Chair), Abdi Warsame, David Fisher, Jeremy Schroeder, Steffanie Musich, and Heather Johnston (Quorum - 4)

Matters listed below are hereby submitted with the following recommendations; to-wit:

1. Adoption of the agenda.

Palmisano moved to adopt. On voice vote, the motion passed.

2. Acceptance of minutes of [Oct 21, 2019](#).

Palmisano moved to accept. On voice vote, the motion passed.

3. Announcements ([AU2020-00003](#))

Introducing new members of the Audit Committee.

Palmisano announced that Council President Bender has reappointed Council Members Palmisano (chair) and Schroeder to serve as the City Council appointments to the Audit Committee, as a matter of adherence with the audit ordinance.

New Audit Committee members Heather Johnston, City Council appointee, and Steffanie Musich, Minneapolis Park & Recreation Board appointee, were introduced.

Chair Palmisano also announced that David Fisher has been appointed as Vice Chair of the Audit Committee.

Palmisano moved to receive and file. On voice vote, the motion passed.

4. Performance evaluation of Internal Auditor summary conclusions report ([AU2019-00021](#))

Receiving a summary of the Audit Committee's conclusions regarding the performance evaluation of the Internal Auditor during the Closed Meeting held Oct 21, 2019.

Palmisano moved to receive and file. On voice vote, the motion passed.

5. Appointment of Interim Director of Internal Audit ([AU2020-00004](#))

Approving the appointment of Ryan Patrick to the position of Interim Director of Internal Audit, effective Feb 3, 2020.

Palmisano moved to approve. On voice vote, the motion passed.

6. 2019 Risk-Based Integrated Audit Plan ([AU2019-00004](#))

1. Receiving and filing the Minneapolis Police Department (MPD) Automated License Plate Readers Audit Report.
2. Directing staff to publish the MPD Automated License Plate Readers Audit Report.
3. Receiving and filing the Minneapolis Police Department (MPD) Body Worn Camera Biennial Audit Report.

4. Directing staff to publish the MPD Body Worn Camera Biennial Audit Report.
5. Receiving and filing the Contract Amendments Audit Report.
6. Directing staff to publish the Contract Amendments Audit Report.
7. Referring to the City Council a recommendation to direct the City Clerk to transmit the summary MPD Automated License Plate Readers Audit Report to the appropriate agency within the State of Minnesota.
8. Referring to the City Council a recommendation to direct the City Clerk to transmit the summary MPD Body Worn Camera Biennial Audit Report to the appropriate agency within the State of Minnesota.

Palmisano noted that item 6 was presented by staff on January 13, 2020.

Palmisano moved to receive and file items 6.1, 6.3, and 6.5; direct staff to publish the reports on items 6.2, 6.4, and 6.6, and refer items 6.7 and 6.8 to the Council meeting of February 14, 2020. On voice vote, the motion passed.

7. Minneapolis Police Department (MPD) Sexual Assault Examination Kits Internal Control Review and Untested Kit Count Verification Special Project ([AU2019-00022](#))
 1. Approving the Minneapolis Police Department (MPD) Sexual Assault Examination Kits Internal Control Review and Untested Kit Count Verification Special Project.
 2. Receiving and filing the MPD Sexual Assault Examination Kits Internal Control Review and Untested Kit Count Verification Special Project Report.
 3. Directing staff to publish the MPD Sexual Assault Examination Kits Internal Control Review and Untested Kit Count Verification Special Project Report.

Staff presentation by Ryan Patrick, Interim Director of Internal Audit.

The Chair afforded the courtesy of the floor to Deputy Chief Erick Fors and Lieutenant Darcy Horn, Minneapolis Police Department; and Christina Warren, Senior Assistant Hennepin County Attorney.

Palmisano moved to approve item 7.1, receive and file item 7.2, and direct staff to publish the report on item 7.3. On voice vote, the motion passed.

8. Report of Internal Auditor ([AU2020-00002](#))

Receiving and filing the update report of the Internal Audit Department's work in progress.

Staff presentation by Ryan Patrick, Interim Director of Internal Audit.

Palmisano moved to receive and file. On voice vote, the motion passed.

With no further business to transact, the meeting adjourned at 11:35 a.m.

Reported by Irene Kasper, Council Committee Coordinator