

REPORT TO THE CITY COUNCIL FROM
ENTERPRISE COMMITTEE
February 6, 2020

A regular meeting of the committee was convened at 1:30 pm on this date.

Members Present: Council Members Linea Palmisano (Chair), Alondra Cano (Vice-Chair), Kevin Reich, Steve Fletcher, Abdi Warsame, and Lisa Goodman (Quorum - 4)

Matters listed below are hereby submitted with the following recommendations; to-wit:

1. Vacation leave benefits for appointed employees ([2020-00112](#))

Authorizing the Human Resources Department to make changes to the vacation leave benefits for future and current individuals in appointed positions.

Palmisano moved to approve and refer to WM meeting of Feb 11, 2020. On voice vote, the motion passed.

2. Contract amendment with Abbott Informatics Corporation for additional licenses, training, maintenance, support, and on-site professional services for the Laboratory Information Management System for the Minneapolis Police Crime Lab Unit ([2020-00188](#))

Authorizing an increase to Contract No. C-34067 with Abbott Informatics Corporation (Abbott), in the amount of \$145,600 for a total amount not to exceed \$522,499, for additional licenses, training, maintenance, support, and on-site professional services for the Laboratory Information Management System for the Minneapolis Police Crime Lab Unit.

Palmisano moved to approve and refer to WM meeting of Feb 11, 2020. On voice vote, the motion passed.

3. Contract amendment with Verint Americas, Inc. for 311's Lagan system ([2020-00189](#))

Authorizing an increase to Contract No. C-37587 with Verint Americas, Inc., in the amount of \$48,000 for a total amount not to exceed \$3,345,000, for an increase in managed services and hosting fees associated with 311's Lagan system that allows constituents to connect with the City of Minneapolis.

Palmisano moved to approve and refer to WM meeting of Feb 11, 2020. On voice vote, the motion passed.

4. Contract with N. Harris Computer Corporation for implementation, maintenance, and support of the iNovah software solution for Utility Billing in the Public Service Building ([2020-00187](#))

1. Authorizing a contract with N. Harris Computer Corporation (N. Harris), in the amount of \$770,037 for five years, with an option for two one-year extensions, for the implementation, maintenance, and support of the iNovah software solution for Utility Billing in the Public Service area of the new Public Service Building.

2. Authorizing the customization of the liability terms and conditions within the contract to cap N. Harris's liability:

1. For a claim related to the professional services pursuant to the statement of work (SOW) at one-and-one-half (1.5) times the total fees paid to N. Harris under the SOW; and
2. For a claim related to maintenance and support services at one (1) times the fees paid to N. Harris in the twelve (12) months preceding the claim.

Palmisano moved to approve and refer to WM meeting of Feb 11, 2020. On voice vote, the motion passed.

5. 2020 City Coordinator Monthly Update ([2020-00009](#))

Receiving and filing the monthly coordinator update including progress on the Public Service Area as well as a short presentation by the City Coordinator on the new deputy position, and a staff presentation on the Continuous Improvement Program.

Staff presentation by Mark Ruff, Interim City Coordinator; Jodi Molenaar-Hanson, Manager, Continuous Improvement; and Casey Carl, City Clerk.

Palmisano moved to receive and file. On voice vote, the motion passed.

6. Data Privacy Principles ([2020-00201](#))

Passage of Resolution adopting Data Privacy Principles.

Staff presentation by Council Member Steve Fletcher, Ward 3; and Christian Rummelhoff, Director, Records & Information Management.

Fletcher moved to approve. On voice vote, the motion passed.

7. Data Practices Status Report ([2020-00203](#))

Directing the Office of City Clerk-Records & Information Management (RIM) Division to present a recurring report to the Enterprise Committee, beginning on March 5, 2020, on the status of enterprise response to data practices requests, to include (but not be limited in scope) to:

1. Total volume of new requests submitted during the report period;
2. Total volume of requests closed or resolved during the report period;
3. Total volume of requests that remain open or unresolved during the report period;
4. Requests sorted by data request type and department; and
5. Any other contributing factors identified by the RIM Division.

Palmisano moved to approve. On voice vote, the motion passed.

With no further business to transact, the meeting adjourned at 2:15 pm.

Reported by Peggy Menshek, Council Committee Coordinator