



Welcome and orientation to the Pedestrian Advisory Committee

Agenda item outline

- Introductions
- Cover some information about the structure of the committee
- Next steps and questions/discussion
- Committee elections for officers/Executive Committee



Introductions (with prompting questions)

- New Members
 - Please introduce yourself and:
 - What are you most looking forward to and/or hope to achieve on the PAC?
 - What brought you to the PAC?
 - Favorite or least favorite place to walk in Minneapolis
- Returning Members
 - Please share your name and affiliation (PAC member or Agency member)



About Minneapolis Public Works

- Divisions and fun facts
 - <http://www.minneapolismn.gov/publicworks/>
- Staffing of the committee
 - Matthew Dyrdaahl
 - Millicent Flowers
 - Chris Kartheiser



About the Pedestrian Advisory Committee

- Purpose of the committee
 - Advise the Mayor, City Council and the Park Board on pedestrian issues
 - Comment on policies, programs, and actions for improving pedestrian safety, mobility, accessibility, and comfort
 - Promoting walking and wheelchair-rolling for all purposes
 - Strengthen the linkage between walking and public transportation
 - **Extra staff note – formal resolutions are super important and helpful!*



About the Pedestrian Advisory Committee

- Committee structure
 - Voting members
 - Appointed members
 - Agency partners are not voting members
 - Full Committee
 - Formally votes on resolutions
 - Subcommittees
 - Programs & Policies
 - Advises on the policies, programs, and practices related to walking in Minneapolis
 - Infrastructure & Engineering Subcommittee
 - Advises on design elements for projects related to walking in Minneapolis



About the Pedestrian Advisory Committee

- Website – two easy options
 - Official site is found on [Minneapolis LIMS](#)
 - Public Works site – easiest way to find it is google “[Minneapolis Pedestrian Advisory Committee](#))
 - Can find guiding principles, bylaws, meeting times, agenda, minutes, and resolutions
- Attendance Expectations
 - Recommend attending the full committee and choosing one subcommittee (although attendance at both subcommittee meetings is welcome)



Executive Committee Overview

Officer positions*

- Chair
- Vice-Chair
- Secretary
- Programs & Policies Subcommittee Co-Chairs (2)
- Infrastructure & Engineering Subcommittee Co-Chairs (2)

*These positions make up the Executive Committee. A key purpose of the Executive Committee is to develop the monthly full committee agenda (generally on a call 8 days before the meeting).



Executive Committee position responsibilities

- **Chair**

- Chairs the Full Committee Meeting. Broadly represents the strategic interests of PAC and serve as a first point of contact when needed. Often delegates opportunities to others or coordinates with Exec Committee. Takes a lot of calls from Matthew.

- **Vice Chair**

- Chairs the Full Committee Meeting when the Chair is absent.

- **Secretary**

- Takes minutes at the Full Committee Meeting, saves minutes, and sends to staff

- **Co-Chairs of Subcommittees**

- Coordinates with staff to set the agenda of the respective subcommittee. Chairs the meeting. Takes minutes or delegates that responsibility. Provides a verbal subcommittee report at the Full Committee Meeting.



Notes from existing Executive Committee

(Executive Committee Elections next up)

- Chair
 - Cover some additional info - agenda development and interaction between subcommittee and full committee agendas, how agendas are developed, etc.
- Subcommittee Chairs
 - Cover some additional information about the subcommittees
- All
 - Time for questions and casual conversation



Executive Committee Elections

- Chair first – led by staff
- Vice Chair – now led by Chair
- Secretary
- Co-Chairs of Programs and Policies Subcommittee (2)
- Co-Chairs of Engineering Subcommittee (2)

