



Community Safety Commissioner

CITY OF MINNEAPOLIS

POSITION DESCRIPTION:

The Community Safety Commissioner will report to the Mayor and lead a new Office of Community Safety within the City's new government structure. The position will oversee five departments -including Police, Fire, 911, Office of Emergency Management, and Neighborhood Safety (new) – to provide a comprehensive and collaborative community safety approach to Minneapolis and its residents.

JOB DUTIES AND RESPONSIBILITIES:

1. Provide strategic planning and direction on a comprehensive overall community safety approach for Minneapolis; communicates direction and vision to all departments in chain of command, as well as to Mayor and City Council.
2. Oversee all departments within the Office of Community Safety, providing leadership and strategic direction. Ensure collaboration and commitment to comprehensive community safety approach.
3. Ensure appropriate resources are dedicated to community safety efforts.
4. Respond to and engage the community in public safety matters.
5. Accountable for agreed-upon goals and results of the Office of Community Safety.
6. Hold leaders and others accountable for achieving goals that support community safety and contribute to a healthy city.
7. Identify community safety needs and trends; develop strategies, programs, and resources to meet those needs.
8. Advise the Mayor and City Council on community safety conditions and trends.
9. Perform complex planning and directing of the City's community safety functions.
10. Promote community safety and safety services by coordinating and collaborating with federal, state, and local law enforcement agencies.
11. Comply with federal, state, and local laws and regulations by studying existing and new legislation; anticipate future legislation; enforce adherence to requirements; advise elected officials on needed actions.
12. Establish and maintain relationships needed to critically understand, integrate and challenge collectively bargained language and ideas to improve the effectiveness of the Office of Community Safety.

WORKING CONDITIONS:

Office and field environment which may include being on the scene of a critical police, fire, or other emergency incident. The person in this role is a very visible public figure and will be subject to scrutiny and possibly dangerous situations.

REQUIRED QUALIFICATIONS:

MINIMUM EDUCATION:

Bachelor's degree in Criminal Justice, Public Safety, Public Health, Public Administration, or a closely related field.

MINIMUM EXPERIENCE:

Ten (10) years at an executive level leading a complex organization or function where accountability for meeting goals and achieving results is valued.

LICENSES/CERTIFICATIONS:

None

KNOWLEDGE, SKILLS AND ABILITIES:

1. Results driven
2. Community centered
3. Executive presence
4. Comprehensive approach to Public Safety
5. Collaborative spirit
6. Motivator
7. Hold self and other accountable
8. Moral courage
9. Change agent
10. Transparent
11. Understanding of a union environment

SUPERVISION:**REPORTS TO:**

Chief Executive Officer/Mayor

SUPERVISES:

- Police Chief
- Fire Chief
- 911 Director
- Emergency Management Director
- Neighborhood Safety Director
- Chief of Staff
- Administrative support,
- Public Information Director
- Other support positions

GRADE LEVEL: 19