

Permanent Review Committee Letter of Conformance

DATE: September 22, 2017

TO: Don Elwood, Public Works

FROM: Pam Fernandez, Director - Procurement
Permanent Review Committee

Department: Public Works
PRC Item Number: 2017-72
Date Reviewed: September 21, 2017

The Permanent Review Committee has reviewed the following request for waiver from the RFP process and ascertained that it is in conformance with the City's procurement process, related City ordinances, and state laws. Any contract resulting from this waiver must be authorized by City Council before it is executed.

Request approved by PRC:

Waiver from the RFP process to increase Contract C-41726 with Clear Night Group, LLC by \$50,000 for a new not-to-exceed amount of \$100,000 and extend the contract through April 15, 2018.

Amendment documents should include:

- Affirmative Action Plan approval by the Civil Rights Dept. if not already approved
- Council approval for the extension and the increase

Cc: Spencer Cronk, City Coordinator
Lori Johnson, Deputy Chief Financial Officer
Robin Hutcheson, Director, Public Works