

**ORDINANCE**

**By Cano, Jenkins, and Reich**

**Amending Title 2 of the Minneapolis Code of Ordinances relating to Administration.**

The City Council of the City of Minneapolis do ordain as follows:

Section 1. That the definition for “Department head” contained in Section 15.280 of Chapter 15, Ethics in Government, be amended to read as follows:

**15.280. – Definitions.**

*Department head* means a person having ultimate responsibility and authority for the following units and their successors:

311

911

Arts and Cultural Affairs

City Assessor's Office

City Coordinator

Communications

Community Planning and Economic Development

Convention Center

Office of the City Attorney

Civil Rights Department

Emergency Management

Finance and Property Services

Fire Department

Health Department

Human Resources Department

Information Technology

Intergovernmental Relations

Internal Audit

Neighborhood and Community Relations

Office of the City Clerk

Police Department

Public Works Department

Regulatory Services

Section 2. That Section 21.10 contained in Chapter 21, City Coordinator, be amended to read as follows:

**21.10. - Office of the city coordinator; functions.** There shall be an office of city coordinator as a branch of city government which shall provide administrative and management services for the city, including but not limited to planning, budgeting and fiscal management, program monitoring and evaluation, personnel, data processing, and purchasing, and coordination of enterprise related efforts around racial equity, through the establishment of a division of race and equity. The coordinator shall coordinate city activities as directed by the city council and shall supervise Emergency Management, 311, the Minneapolis Convention Center, human resources, finance and property services, intergovernmental relations, communications, neighborhood and community relations, information technology, arts and cultural affairs, and such other activities as the city council may direct. The Minneapolis Emergency Communications Center shall be a division of the coordinator's office and its user board shall be responsible for its operation. The city coordinator after consultation with city departments shall recommend to the city council and mayor a management system for all departments.

Section 3. That the Minneapolis Code of Ordinances be amended by adding thereto a new Chapter 43, including Sections 43.10 through 43.40, to read as follows:

#### **CHAPTER 43. – DEPARTMENT OF ARTS AND CULTURAL AFFAIRS**

**43.10. - Definitions.** For the purposes of this chapter, the following definitions shall apply:

*Arts and culture* includes, but is not limited to, uses of creative talent, skill, or imagination, resulting in a process, product, or experience, for purposes of individual expression, transmission or expression of culture, or commercial use, and the organizations, persons, and activities that effectuate any of the foregoing.

*Department* means the Minneapolis Department of Arts and Cultural Affairs.

*Director* means the director of the Department.

*Division* means a unit of one (1) or more officials, commissioners, agents, employees, and volunteers of the city.

**43.20. – Establishment and purpose.** There is hereby established in the city a department of arts and cultural affairs. The purpose of the department is to advance, support, stimulate, and promote a diverse and active arts and cultural environment that recognizes and draws on the full potential of Minneapolis' artists and arts organizations, reflects and responds to civic concerns and aspirations, and enriches the lives of all people who live in, work in, and visit Minneapolis. Subject to the direction and supervision of the city coordinator as provided by section 21.10, the director shall have direct responsibility for the organization, administration, and operation of the department. The city council shall provide for the necessary expenses of the department.

**43.30. - Duties.** The director and staff of the department shall discharge the following duties and such other activities as the city council may direct:

- (1) Promote the city as a center for arts and culture;
- (2) Foster Minneapolis' arts and culture assets;
- (3) Advance cultural equity, equality, and inclusion;
- (4) Identify and advise the mayor, city council, divisions, and the city on arts and culture policies and priorities;
- (5) Develop and implement arts and culture programs and initiatives to encourage greater participation in, and increased public access to, arts and culture in Minneapolis;

- (6) Collaborate with other city and state agencies, as well as public or private entities;
- (7) Facilitate the commissioning, placement, and maintenance of city-owned arts and culture;
- (8) Develop and implement the arts and culture priorities and policies of the city;
- (9) Provide information, resources, and technical assistance to artists, arts and cultural organizations, and community-initiated arts efforts;
- (10) Advocate internally and externally for state and federal funding to bolster the city's arts and culture resources and convey the city's support for private funding endeavors that seek to maintain and grow the arts community and culturally based neighborhoods;
- (11) Advise divisions in the development, setting, executing, and support of existing and new programs and initiatives that utilize or impact arts and culture;
- (12) Engage the arts and culture community when practicable in the work of the department;
- (13) Make periodic reports to the mayor and city council concerning the activities of the department and programs for the arts and culture, generally; and
- (14) Adopt and implement such rules, regulations, forms, and guidance documents as are reasonably necessary to carry out the provisions of this chapter.

**43.40. - Arts and culture outside the department.** When a division begins the process of procuring or contracting for goods or services; creating or modifying a program, project, or initiative; or soliciting for recipients of city funding or services, and that work includes an element of arts and culture or may directly or indirectly impact or benefit the arts and culture community, the division shall notify the director of the department as soon as practicable to coordinate with the department on the art related work.