

REPORT TO THE CITY COUNCIL FROM  
**WAYS & MEANS COMMITTEE**  
December 4, 2018

A regular meeting of the committee was convened at 1:34 pm on this date.

Members Present: Council Members Abdi Warsame (Chair), Steve Fletcher (Vice-Chair), Phillippe Cunningham, Andrea Jenkins, Andrew Johnson, and Linea Palmisano (Quorum - 4)

Matters listed below are hereby submitted with the following recommendations; to-wit:

1. Competitive bidding thresholds ordinances ([2018-01254](#))
  1. Passage of Ordinance amending Title 2 of the Minneapolis Code of Ordinances relating to Administration, increasing the amount of pre-approved form contracts for professional, technical and service contracts, bidded contracts, and Target Market contracts from \$100,000 to \$175,000, consistent with competitive bidding thresholds in state law:
    1. Chapter 17 Finance Department.
    2. Chapter 18 Purchasing.
    3. Chapter 18A Target Market Program.
  2. Passage of Ordinance amending Title 16, Chapter 423 of the Minneapolis Code of Ordinances relating to Planning and Development: Small and Underutilized Business Enterprise Program, increasing the threshold amount from \$100,000 to \$175,000, consistent with competitive bidding thresholds in state law.
  3. Passage of Resolution approving revision of the review requirements of the Permanent Review Committee prior to consideration by the City Council.
  4. Passage of Resolution adopting the use of a form contract for professional, technical, and service contracts that are anticipated to be less than or equal to \$175,000.
  5. Authorizing city procurement procedures to be updated to reflect the changes in law.

Presentation in committee by Pam Fernandez, Mark Ruff, and Velma Korbel.

The public hearing was opened.

Having no persons wishing to speak, the public hearing was closed.

Warsame moved to approve. On voice vote, the motion passed.

2. Contracts for legal services panel ([2018-01475](#))
  1. Adopting the City Attorney's recommendation for placing law firms on the City's Legal Services Panel, and authorizing agreements with the selected firms for the period Jan 1, 2019, - Dec 31, 2021, with the cost for each agreement not to exceed \$300,000 for the three-year period.
  2. Authorizing the City Attorney's Office to retain the flexibility to enter into such additional agreements to obtain particular expertise, or as otherwise needed to best address the City's legal services needs, with the cost not-to-exceed \$300,000 within the three-year period.

3. Approving the waiver of the City's procurement process when establishing a conflicts panel for the defense of police officers in civil actions due to the collective bargaining agreement providing the legal basis for the payment of fees in conflicts cases, with the result that normal City procurement policies are not applicable.

Warsame moved to approve. On voice vote, the motion passed.

3. Legal Settlement: DeAngelo Parker, et al. v. Matthew Clark, et al. ([2018-01463](#))

Approving settlement of the matter of *DeAngelo Parker, et al. v. Matthew Clark, et al.* 18-CV-1809 ECT/DTS by the payment in the amount of \$67,500, in total, to be distributed among the Plaintiffs as they determine, in exchange for the dismissal of all named individual Defendants, and execution of a total and complete release of all claims against the City of Minneapolis, the named individual Defendants, and all other employees and agents of Minneapolis for all claims associated with the events of Feb 21, 2015, as described in the Complaint, and authorizing the City Attorney's Office to execute all documents necessary to effectuate settlement.

Warsame moved to approve. On voice vote, the motion passed.

4. Legal Settlement: Grant Woessner v. Eileen McNeary et al ([2018-01461](#))

Authorizing the settlement of the matter of Grant Bryce Woessner v. Eileen McNeary, et al, (U.S. Dist. Ct. No. 17-cv-3499), by payment in the amount of \$50,000 to Mr. Woessner and his attorneys, and authorizing the City Attorney's Office to execute any documents necessary to effectuate settlement.

Warsame moved to approve. On voice vote, the motion passed.

5. Contract Amendment for Technology Management Corporation for additional Information Technology and Audio Visual consulting services for the new Public Service Building ([2018-01462](#))

1. Authorizing an increase to Contract No. C-43358 with Technology Management Corporation in the amount of \$40,975, for a new amount not-to-exceed \$369,687, for additional information technology and audio visual consulting services for the Public Service Building project.
2. Passage of a Resolution appropriating an additional \$40,975 to the Capital Project Fund and declaring the City Council's official intent to reimburse these expenditures with proceeds from tax-exempt bonds.

Warsame moved to approve. On voice vote, the motion passed.

6. Grant from the Downtown Improvement District and amending contracts with Hennepin County Department of Community Corrections for probation officer services. ([2018-01464](#))

1. Accepting a grant for \$200,000 from the Minneapolis Downtown Improvement District (DID) to continue the downtown chronic offender prosecution program (Downtown 100) and Focus 18-24 initiative.
2. Authorizing a grant agreement for calendar-year 2019 with the Minneapolis DID to continue the downtown chronic offender prosecution program (Downtown 100) and Focus 18-24 initiative.

3. Approving an extension to Contract No. C-39859 with Hennepin County Community Corrections ("HCCC") through Dec 31, 2019, and increasing the contract in the amount of \$50,000, for a probation officer to provide active probation supervision services for City-wide 200 chronic offenders.
4. Approving an extension to Contract No. C-39861 with Hennepin County Community Corrections ("HCCC") through Dec. 31, 2019, and increasing the contract in the amount of \$50,000, for a probation officer to provide active probation supervision services for the Focus 18-24 initiative.
5. Approving an extension to Contract No. C-39860 with Hennepin County Community Corrections ("HCCC") through Dec. 31, 2019, and increasing the contract in the amount of \$64,800, for a probation officer to provide active probation supervision services for the Downtown 100 chronic offenders.

Warsame moved to approve. On voice vote, the motion passed.

7. Bid for 2nd Precinct Air Handler Unit Replacement Project ([2018-01468](#))

Accepting the low bid of Pioneer Power, Inc., submitted on Official Publication No. 8630, in the amount of \$248,200, to provide all materials, labor, equipment, and incidentals for the construction of the 2nd Precinct Air Handler Unit Replacement Project, and authorizing a contract for the project, all in accordance with City specifications.

Warsame moved to approve. On voice vote, the motion passed.

8. Amendment to Minneflex plan document ([2018-01470](#))

Amending and restating the Minneflex plan document to conform with current regulatory requirements.

Warsame moved to approve. On voice vote, the motion passed.

9. Contract amendment with Delta Dental of Minnesota for administrative services for the City of Minneapolis dental benefit. ([2018-01460](#))

Authorizing an extension to Contract No. C-37732 with Delta Dental of Minnesota to continue current administrative fee in the amount of \$3.20 per employee, per month, through Dec 31, 2023, paid to Delta Dental of Minnesota for the City's self-funded dental plan.

Warsame moved to approve. On voice vote, the motion passed.

10. Contract amendment with Northern Lights.MN for consulting services related to the Creative City Challenge ([2018-01476](#))

Authorizing an increase in Contract No. C-37980 with Northern Lights.MN in the amount of \$128,000, for a new not-to-exceed total of \$678,000, and extending the contract through Jan 31, 2020, for consulting services related to the Creative City Challenge.

Warsame moved to approve. On voice vote, the motion passed.

11. Grant from Minnesota Department of Health for innovative State and local public health strategies ([2018-01472](#))

1. Accepting a grant from the Minnesota Department of Health in the amount of \$186,146, for innovative State and local public health strategies to prevent and manage diabetes, heart disease, and stroke, covering the period of Sep 30, 2018 - Sep 29, 2019, with the expectation of additional funds to continue these initiatives through Sept 29, 2023.
2. Passage of Resolution appropriating funds to the Health Department.

Warsame moved to approve. On voice vote, the motion passed.

12. Proposed sale of 14 Royalston Ave N to the Metropolitan Council ([2018-01469](#))

Setting a public hearing for Jan 15, 2019, to consider the proposed sale of 14 Royalston Ave N to the Metropolitan Council.

Warsame moved to approve. On voice vote, the motion passed.

13. 2018 Emergency Management Performance Grant ([2018-01451](#))

1. Accepting the 2018 Emergency Management Performance Grant award in the amount of \$30,000 for the purpose of providing federal funds to states to assist state, local, territorial and tribal governments in preparing for all hazards incidents.
2. Passage of Resolution appropriating funds to the Emergency Management Department.

Warsame moved to approve. On voice vote, the motion passed.

14. 2018 Urban Area Security Initiative Grant from the Department of Homeland Security ([2018-01452](#))

1. Accepting the 2018 Urban Area Security Initiative Grant from the Department of Homeland Security in the amount of \$900,000 for the purpose of addressing the unique risk-driven and capabilities-based planning, organization, equipment, training, and exercise needs of high-threat, high density urban areas.
2. Passage of Resolution appropriating funds to the Emergency Management Department.

Warsame moved to approve. On voice vote, the motion passed.

15. Agreement with the State of Minnesota, Office of State Court Administration for Court Data Services ([2018-01453](#))

1. Authorizing the Minneapolis Police Department to enter into an agreement with the State of Minnesota, Office of State Court Administration, for authorized access to Court Data Services and Court Records through Minnesota Government Access (MGA), a web-based tool that is replacing Odyssey Assistant as the new Court Records system.
2. Passage of Resolution authorizing the Minneapolis Chief of Police to bind the City of Minneapolis to the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies

Warsame moved to approve. On voice vote, the motion passed.

16. Contract with Downtown Improvement District (DID) policing during Holidazzle ([2018-01454](#))

Authorizing an extension to Contract No. C-43706 with the Downtown Improvement District (DID) through Dec 31, 2018, for Minneapolis Police Department (MPD) policing in downtown Minneapolis during Holidazzle events.

Warsame moved to approve. On voice vote, the motion passed.

17. Contract with Horseman, Inc. for mounted patrol boarding services ([2018-01455](#))

Authorizing a contract with Horsemen, Inc. in a total amount of \$534,560 over five (5) years for boarding services for Minneapolis Police Department (MPD) mounted patrol horses.

Warsame moved to approve. On voice vote, the motion passed.

18. Donation of travel and lodging expenses for the 2018 National Immigrant Integration Conference ([2018-01435](#))

Passage of Resolution accepting a donation of travel and lodging-related expenses from the National Partnership for New Americans for Michelle Rivero, Director of the Office of Immigrant and Refugee Affairs, to attend the 2018 National Immigrant Integration Conference from Dec 9-11, 2018.

Warsame moved to approve. On voice vote, the motion passed.

19. 8th St S (Hennepin Ave to Chicago Ave) Street Reconstruction Project: Project approval, assessment, and areaway abandonment ([2018-01434](#))

1. Passage of Resolution ordering the work to proceed and adopting special assessments in the amount of \$1,437,043.05 for the 8th St S Street Reconstruction Project No. 2287 (CPV054).
2. Passage of Resolution requesting the Board of Estimate and Taxation authorize the City's issuance and sale of assessment bonds in the amount of \$1,437,045 for the project.
3. Passage of Resolution ordering the abandonment and removal of areaways located in the public right-of-way in conflict with the project.

Warsame moved to approve. On voice vote, the motion passed.

20. Contract amendment with Metropolitan Council Environmental Services for the Phase 9 Interceptor Improvement Project ([2018-01423](#))

Authorizing an amendment to Contract No. 42203 with Metropolitan Council Environmental Services adding revised terms for site restoration and maintenance associated with the Phase 9 Interceptor Improvement Project.

Warsame moved to approve. On voice vote, the motion passed.

21. Contract amendment with Shafer Contracting Company, Inc. for 54th St W Reconstruction Project ([2018-01422](#))

Authorizing an increase to Contract No. C-41140 with Shafer Contracting Company, Inc., in the amount of \$9,011.10, for a total amount not to exceed \$4,484,982.30, to make final

payments and close the contract for the 54th St W Reconstruction Project No. 6753 (CPV084).

Warsame moved to approve. On voice vote, the motion passed.

22. Contract amendment with Park Construction Company for 18th Ave NE Reconstruction Project [\(2018-01421\)](#)

Authorizing an increase to Contract No. C-42527 with Park Construction Company, in the amount of \$375,465, for a total amount not to exceed \$3,064,216.82, to complete additional work related to signal modifications and adjustments to quantities for the 18th Ave NE Reconstruction Project No. 6750 (CPV080).

Warsame moved to approve. On voice vote, the motion passed.

23. Contract amendment with Engineering and Construction Innovations, Inc. for the 14th Ave S Sanitary Sewer Replacement Project [\(2018-01420\)](#)

Authorizing an increase to Contract C-43895 with Engineering and Construction Innovations, Inc. (ECI), in the amount of \$28,925.31, for a total amount not to exceed \$338,375.31, for additional services for the 14th Ave S Sanitary Sewer Replacement Project.

Warsame moved to approve. On voice vote, the motion passed.

24. Contract amendment with Bolton & Menk Inc., for additional professional services for the 4th St Reconstruction Project [\(2018-01419\)](#)

Authorizing an increase to Contract No. C-41881 with Bolton & Menk Inc., in the amount of \$213,419, for a total not to exceed \$3,029,723, for additional professional services for the 4th St Reconstruction Project No. 2285 (CPV095).

Warsame moved to approve. On voice vote, the motion passed.

25. Contract with the City of Bloomington for reimbursement of water work by the City of Minneapolis [\(2018-01418\)](#)

Authorizing a contract with the City of Bloomington in the amount of \$296,024 for reimbursement of water work by the City of Minneapolis.

Warsame moved to approve. On voice vote, the motion passed.

26. Application for the 2018 Minnesota Safe Routes to School State Infrastructure Program [\(2018-01417\)](#)

1. Authorizing the submission of an application to the Minnesota Department of Transportation for state transportation funds through Minnesota Safe Routes to School State Infrastructure Program.
2. Authorizing the commitment of local funds to provide the required local match for the state funding.

Warsame moved to approve. On voice vote, the motion passed.

27. Bid for rental of motor grade for snow removal ([2018-01416](#))

Accepting the sole bid of Ziegler, Inc. submitted on Official Publication No. 8643, for an estimated annual expenditure of \$350,000, to provide rental snow plowing equipment for the 2018 – 2019 snow season for Public Works Fleet Services Division, and authorizing a contract with Ziegler, Inc. with options to extend the contract for two additional years, all in accordance with City specifications and Ziegler, Inc. rental agreement.

Warsame moved to approve. On voice vote, the motion passed.

28. Rental Vehicle Insurance Policy ([2018-01443](#))

Adopting a Rental Insurance Policy allowing the City to decline rental agency-provided or required insurance since the City is already self-insured.

Warsame moved to approve. On voice vote, the motion passed.

29. Site agreement with AmeriCorps to host Minnesota Opioid Response Corps member ([2018-01014](#))

Amending Council Action 2018A-0683 to authorize a site agreement with AmeriCorps to host, for one year, a total of two Minnesota Opioid Response Corps members to work on designing and framing the work of the Minneapolis Health Department in collaboration with the Mayor's Task Force on the opioid epidemic.

Warsame moved to approve. On voice vote, the motion passed.

30. Staff Purchasing and Joint Powers Letter Reports for September 2018 ([2018-01473](#))

Receiving and filing the list of Staff Purchasing Letters (low bid awards) and Joint Powers Letters (Cooperative Purchasing Ventures (CPV)) issued for the month of September 2018.

Warsame moved to receive and file. On voice vote, the motion passed.

31. Staff Purchasing and Joint Powers Letter Reports for October 2018 ([2018-01474](#))

Receiving and filing the list of Staff Purchasing Letters (low bid awards) and Joint Powers Letters (Cooperative Purchasing Ventures (CPV)) issued for the month of October 2018.

Warsame moved to receive and file. On voice vote, the motion passed.

32. Contract amendment with Verint for Squiz software application ([2018-01480](#))

Authorizing an amendment to Contract No. C-37587 with Verint for the addition of the Squiz software application to replace 311's current reporting tool, including maintenance, support, and hosting of the software application and data. No additional monies are needed.

Warsame moved to approve. On voice vote, the motion passed.

33. Legal Settlement: Claim of Cory Hermann ([2018-01481](#))

Authorizing the settlement of the worker's compensation matter of Cory Hermann by payment in the amount of \$150,000 to Mr. Hermann and his attorneys, and authorizing the City Attorney's Office to execute any documents necessary to effectuate settlement.

Warsame moved to approve. On voice vote, the motion passed.

34. North Loop Paving Street Reconstruction Project: Project approval, assessment, and areaway abandonment ([2018-01433](#))

1. Considering a Resolution ordering the work to proceed and adopting special assessments in the amount of \$1,539,927.25 for the North Loop Paving Street Reconstruction Project No. 6766 (CPV135).
2. Considering a Resolution requesting the Board of Estimate and Taxation authorize the City's issuance and sale of assessment bonds in the amount of \$1,539,930 for the project.
3. Considering of Resolution ordering the abandonment and removal of areaways located in the public right-of-way in conflict with the project.

*\*This item was sent forward by TPW without recommendation*

Warsame moved to send forward without recommendation. On voice vote, the motion passed.

35. 2019 Financial Policy Updates ([2018-01479](#))

Receiving and filing a proposal on updates to City Financial Policies for 2019.

Presentation in Committee by Micah Intermill.

Warsame moved to receive and file. On voice vote, the motion passed.

36. Hiawatha Maintenance Facility Campus Expansion ([2018-01471](#))

1. Approving master plan concept A and authorizing completion of design work for this plan.
2. Authorizing an increase to Contract No. C-41654 with RSP Archeticts in the amount of \$950,000, for a new total of \$2,700,000, for additional architectural and engineering design services.
3. Authorizing a request for proposals (RFP) for construction services to remediate and demolish the former Roof Depot building.
4. Directing Public Works staff to return to the Transportation & Public Works and the Ways & Means Committees in 2019 refine plans for a public works training facility to be located on the Hiawatha Campus and to be operated in partnership/cooperation with local building trades and City unions, including space requirements and operating scenarios and costs.

Presentation in Committee by Mark Ruff and Robin Hutcheson.

Jenkins moved to send forward without recommendation. On voice vote, the motion passed.

With no further business to transact, the meeting adjourned at 3:22 pm.

Reported by Kelly Geistler, Council Committee Coordinator