

REPORT TO THE CITY COUNCIL FROM  
**ADMINISTRATION & ENTERPRISE OVERSIGHT COMMITTEE**  
March 11, 2024

A regular meeting of the committee was convened at 1:30 pm on this date.

Members Present: Council Members Robin Wonsley (Chair), Jeremiah Ellison, Katie Cashman, Aisha Chughtai, and Linea Palmisano (Vice-Chair) (Quorum - 4)

Members Absent: Council Member LaTrisha Vetaw

Matters listed below are hereby submitted with the following recommendations; to-wit:

1. Gift acceptance from the International Association of Emergency Managers of travel and lodging expenses ([2024-00287](#))

Passage of Resolution accepting a gift of travel, lodging, and appropriate incidentals from the International Association of Emergency Managers (IAEM) for Toni Hauser, Supervisor of Emergency Preparedness and Response, to attend the IAEM Conference Committee Final Speaker Selection in Louisville, KY.

Wonsley moved to approve. On voice vote, the motion passed.  
[Vetaw absent]

2. Gift acceptance from Local Progress of registration, travel, and lodging expenses ([2024-00292](#))

Passage of Resolution accepting a gift from Local Progress for the registration, travel, and lodging costs for Council Member Jeremiah Ellison to attend the Local Progress Leadership Convening 2024 in Nashville, TN.

Wonsley moved to approve. On voice vote, the motion passed.  
[Vetaw absent]

3. Contract with the Downtown Improvement District for the 2024 Warehouse District Live event series ([2024-00289](#))

1. Authorizing a contract with the Minneapolis Downtown Improvement District or its assigns, in the amount of \$750,000, for the 2024 Warehouse District Live events.
2. Passage of Resolution approving the sponsorship of the 2024 Warehouse District Live events.

Wonsley moved to approve. On voice vote, the motion passed.  
[Vetaw absent]

4. Contract with Alliant Engineering, Inc., for design services for the 9th/10th St S Bikeway project ([2024-00270](#))

Authorizing a contract with Alliant Engineering, Inc., in the amount of \$1,362,944 for layout, engineering and design services for 9th/10th St S Bikeway project.

Wonsley moved to approve. On voice vote, the motion passed.  
[Vetaw absent]

5. Contract with Short Elliott Hendrickson, Inc. for design services for the 2nd Street North Protected Bikeway project ([2024-00272](#))

Authorizing a contract with Short Elliott Hendrickson, Inc. in the amount of \$891,640 for layout, engineering and design services for the 2nd Street North Protected Bikeway project.

Wonsley moved to approve. On voice vote, the motion passed.  
[Vetaw absent]

6. Contract with Fifth Asset, Inc. for Debt Management Software ([2024-00286](#))

Authorizing a contract with Fifth Asset, Inc., d/b/a DebtBook, including modifications to the City's General Terms and Conditions and any other necessary contractual documents, for a total amount not to exceed \$238,730, for a five-year term, beginning Apr 1, 2024, with the option to extend for three (3) additional one-year terms, or one (1) additional three-year term, to provide a cloud-based debt management software.

Wonsley moved to approve. On voice vote, the motion passed.  
[Vetaw absent]

7. Contract amendment with Short Elliott Hendrickson, Inc., for design services for Nicollet Ave Bridge over Minnehaha Creek Historic Bridge Rehabilitation Project ([2024-00274](#))

Authorizing an increase to contract COM0004170 with Short Elliott Hendrickson, Inc., in the amount of \$160,648 for a total amount not to exceed \$1,159,784, for providing additional design Services, all in accordance with City specifications.

Wonsley moved to approve. On voice vote, the motion passed.  
[Vetaw absent]

8. Contracts for 2022-2025 Customized Safety Training and Training Services Vendor Pool ([2024-00308](#))

1. Amending Council Action No. 2022A-0135, passed February 24, 2022, to correct the contract end dates from February 29, 2024, to February 28, 2025.
2. Authorizing an increase to contract COM0005149 with St Cloud technical and Community College, in the amount of \$25,000 for a total amount not to exceed \$75,000, for Customized Safety Training services.

Wonsley moved to approve. On voice vote, the motion passed.

[Vetaw absent]

9. Legal Settlement: Special Assessment Appeal Hiawatha Metalcraft ([2024-00273](#))

Approving settlement of the Special Assessment Appeal of Hiawatha Metalcraft for the assessment of \$174,857.51 adopted on November 17, 2022 by cancelling that assessment, and reassessing the property for \$75,000 with a term of payment of five years. The finance officer shall set the interest rate according to Minneapolis Code of Ordinances 505.230. Hiawatha agrees that for a period of five years, or until the assessment is fully paid, it shall arrange for yearly testing of its privately owned meters and bear all expenses associated with that testing. The Council authorizes the City Attorney or her designee to execute all paperwork necessary to effectuate settlement.

Wonsley moved to approve. On voice vote, the motion passed.  
[Vetaw absent]

10. Legal Settlement: Damarlo West v. City of Minneapolis, et al ([2024-00275](#))

Approving the settlement of the lawsuit of Damarlo West v. City of Minneapolis, et al by payment of \$10,000 in the form of a check made out to Contreras Edin Law, PA, and authorizing the City Attorney's Office to execute any documents necessary to effectuate the settlement.

Wonsley moved to approve. On voice vote, the motion passed.  
[Vetaw absent]

11. 2024-2025 Administrative & Enterprise Oversight (AEO) Committee Work Plan ([2024-00290](#))

Approving the 2024-2025 Administration & Enterprise Oversight (AEO) Committee Work Plan.

Presentation by Robin Wonsley.

Wonsley moved to approve. On voice vote, the motion passed.  
[Vetaw absent]

12. Performance Management & Innovation's outcome areas and high-level milestones ([2024-00269](#))

Receiving and filing a presentation relating to the Performance Management & Innovation Department's outcome areas and high-level milestones.

Staff presentation by Kira Hasbargen, Director of Performance Management + Innovation.

The presentation was filed.

13. Community perspectives on ShotSpotter [\(2024-00276\)](#)

Receiving and filing a presentation on community perspectives related ShotSpotter, a gunshot technology that the City is currently contracted with for service.

The Chair offered the courtesy of the floor to Alexander Lindenfelser, Law Inter at Legal Rights Center and Student at University of Minnesota Law School; Abdul Rad, Managing Director of Research and Data at Campaign Zero; Faith Bickner, Attorney with Legal Rights Center.

The presentation was filed.

With no further business to transact, the meeting adjourned at 3:30 pm.

Reported by Michael Waldegerma, Clerk