

CHARTER COMMISSION

February 2, 2022

A regular meeting of the committee was convened at 4:01 pm on this date.

Members Present: Barry Clegg (Chair), Diana Hawkins (Vice-Chair), Peter Ginder (Secretary), Lolita Davis Carter, Andrew Kozak, Jana Metge, Matt Perry, Andrea Rubenstein, Jan Sandberg, Lyall Schwarzkopf, and Christopher Smith (Quorum - 8)

Members Absent: Greg Abbott, Jill Garcia, and Toni Newborn

Pursuant to Minnesota Statutes Section 13D.021, the meeting was held by electronic means and Committee Members and staff participated remotely due to the local public health emergency (novel coronavirus pandemic) declared on March 16, 2020.

Matters listed below are hereby submitted with the following recommendations; to-wit:

1. Roll Call.
2. Adoption of the agenda.

Perry moved to adopt. On roll call, the motion passed.

Aye: Clegg, Hawkins, Ginder, Kozak, Metge, Perry, Rubenstein, Sandberg, Schwarzkopf, and Smith (10)

Absent: Abbott, Davis Carter, Garcia, and Newborn (4)

Nay: (0)

Abstain: (0)

3. Acceptance of minutes
 - [Regular Meeting of December 1, 2021](#)
 - [Special Meeting of December 15, 2021](#)
 - [Organizational Meeting of January 5, 2022](#)

Sandberg moved to accept. On roll call, the motion passed.

Aye: Clegg, Hawkins, Ginder, Kozak, Metge, Perry, Rubenstein, Sandberg, Schwarzkopf, and Smith (10)

Absent: Abbott, Davis Carter, Garcia, and Newborn (4)

Nay: (0)

Abstain: (0)

4. Chair's Report.

Chair Clegg shared that Dan Cohen resigned shortly after the January meeting of the Charter Commission. The vacancy for his seat will be posted after details for posting the position has been finalized with Chief Judge Barnette.

City Clerk, Casey Carl, and Chair Clegg are working with the Chief Judge to realign the terms, so that they can be staggered terms. Currently, ten seats of the Charter Commission are up for appointment during 2022. There will be additional updates on this process at the next meeting of the Charter Commission.

5. Timeline for placing Charter Amendment Questions on the 2022 General Election Ballot ([CH2022-00006](#))

Approving a timeline for any amendment proposals for the 2022 General Election Ballot.

Staff presentation by City Clerk, Casey Carl.

Perry moved to approve May 1 as the deadline for submission of citizen submitted petitions for ballot questions. On roll call, the motion passed.

Aye: Clegg, Hawkins, Ginder, Davis Carter, Kozak, Metge, Perry, Rubenstein, Sandberg, Schwarzkopf, and Smith (11)

Absent: Abbott, Garcia, and Newborn (3)

Nay: (0)

Abstain: (0)

6. Charter Commission Rules ([CH2021-00005](#))

Considering adopting restated rules of the Charter Commission.

Sandberg moved to adopt. On roll call, the motion passed.

Aye: Clegg, Hawkins, Ginder, Davis Carter, Kozak, Metge, Perry, Rubenstein, Sandberg, Schwarzkopf, and Smith (11)

Absent: Abbott, Garcia, and Newborn (3)

Nay: (0)

Abstain: (0)

7. Proposal to amend the Charter by moving municipal elections to even-numbered years ([CH2022-00005](#))

Considering recommendations from the Amendment Review Committee regarding a proposal to amend the Charter moving municipal elections to even-numbered years.

On behalf of the Amendment Review Committee, Ginder moved to create a work group on the issue of moving municipal elections. On roll call, the motion passed.

Aye: Clegg, Hawkins, Ginder, Davis Carter, Kozak, Metge, Perry, Rubenstein, Sandberg, Schwarzkopf, and Smith (11)

Absent: Abbott, Garcia, and Newborn (3)

Nay: (0)

Abstain: (0)

8. 2021-2022 redistricting plans update ([CH2020-00003](#))

Receiving and filing an update on plans for 2021-2022 redistricting.

Greg Munson, Redistricting Project Manager, offered an update on the redistricting process. The Redistricting Group has approved maps for the final two public hearings. The hearings are on February 9, 2022, at 7:00 p.m., and February 24, 2022, at 4:00 p.m. The Charter Commission plans to adopt final maps at its next regular meeting in March. After the Charter Commission adopts

maps, this will allow the City Council to adopt the precinct maps in time for their deadlines with Hennepin County.

Clegg moved to receive and file. On voice vote, the motion passed.

9. Public Commentary ([CH2022-00003](#))

Receiving and filing any public comments offered at the end of each meeting.

There were no speakers registered for today's public comment period.

With no further business to transact, the meeting adjourned at 4:28 pm.

Reported by Maddy Norgard, Clerk