

## AUDIT COMMITTEE

August 16, 2021

A regular meeting of the committee was convened at 10:00 am on this date.

Members Present: Linea Palmisano (Chair), David Fisher (Vice-Chair), Steve Fletcher, Steffanie Musich, Jeremy Schroeder, and Jennifer "J." Singleton (Quorum - 4)

Pursuant to Minnesota Statutes Section 13D.021, the meeting was held by electronic means and Committee Members and staff participated remotely due to the local public health emergency (novel coronavirus pandemic) declared on March 16, 2020.

Matters listed below are hereby submitted with the following recommendations; to-wit:

1. Adoption of the agenda.

Fisher moved to adopt. On roll call, the motion passed.

Aye: Palmisano, Fisher, Fletcher, Musich, Schroeder, and Singleton (6)

Nay: (0)

Abstain: (0)

Absent: (0)

2. Acceptance of minutes

[Regular Meeting of June 28, 2021](#)

Fisher moved to accept. On roll call, the motion passed.

Aye: Palmisano, Fisher, Fletcher, Musich, Schroeder, and Singleton (6)

Nay: (0)

Abstain: (0)

Absent: (0)

3. 2021 Annual Risk-Based Integrated Audit Plan ([AU2021-00004](#))

Approving an amendment to the 2021 Annual Risk-Based Integrated Audit Plan by adding the Communications Spend Audit.

Staff presentation by Ryan Patrick, Director of Internal Audit; and Greta Bergstrom and Rose Lindsay, Communications Department.

Palmisano moved to approve. On roll call, the motion passed.

Aye: Palmisano, Fisher, Fletcher, Musich, Schroeder, and Singleton (6)

Nay: (0)

Abstain: (0)

Absent: (0)

4. 2020 State of Minnesota/Office of the State Auditor Management and Compliance Reports ([AU2021-00008](#))
  1. Receiving and filing the City of Minneapolis General Agency Reserve Fund System Report for the years ended Dec 31, 2019, and Dec 31, 2020.
  2. Receiving and filing the City of Minneapolis Management and Compliance Report for the year ended Dec 31, 2020.
  3. Receiving and filing the Minneapolis Park and Recreation Board Management and Compliance Report for the year ended Dec 31, 2020.
  4. Receiving and filing the Municipal Building Commission Management and Compliance Report for the year ended Dec 31, 2020.

Chair Palmisano afforded the courtesy of the floor to Nicole Berndt, Office of the Minnesota State Auditor.

Without objection, the reports were received and filed.

5. Post Lawsuits Process Improvement Special Project Report ([AU2021-00009](#))
  1. Receiving and filing the City Attorney's Office Post Lawsuits Process Improvement Special Project Report.
  2. Directing staff to publish the report.

Staff presentation by Ryan Patrick, Director of Internal Audit.

Palmisano moved to receive and file the report and direct staff to publish the report. On roll call, the motion passed.

Aye: Palmisano, Fisher, Fletcher, Musich, Schroeder, and Singleton (6)

Nay: (0)

Abstain: (0)

Absent: (0)

6. Report of Internal Auditor ([AU2021-00003](#))

Receiving and filing an update report of the Internal Audit Department's work in progress.

Staff presentation by Ryan Patrick, Director Internal Audit; and Huguette Esso Latte, Audit Department.

Without objection, the report was received and filed.

7. Announcements ([AU2021-00002](#))

Receiving and filing announcements.

Ryan Patrick, Director of Internal Audit, provided the committee with an update on the after-action review being performed by Jensen Hughes.

With no further business to transact, the meeting adjourned at 11:05 am.

Reported by Peggy Menshek, Clerk