

AUDIT COMMITTEE

April 27, 2020

A regular meeting of the committee was convened at 10:01 a.m. on this date.

Members Present: Linea Palmisano (Chair), Steve Fletcher, David Fisher, Jeremy Schroeder, Steffanie Musich, and Heather Johnston (Quorum - 4)

Pursuant to Minnesota Statutes Section 13D.021, the meeting was held by electronic means and Committee Members and staff participated remotely due to the local public health emergency (novel coronavirus pandemic) declared on March 16, 2020.

Matters listed below are hereby submitted with the following recommendations; to-wit:

1. Adoption of the agenda.

Palmisano moved to adopt. On roll call, the motion passed.

Aye: Palmisano, Fletcher, Fisher, Schroeder, Musich, and Johnston (6)

Nay: (0)

Abstain: (0)

Absent: (0)

2. Acceptance of minutes of [Feb 3, 2020](#).

Fisher moved to accept. On roll call, the motion passed.

Aye: Palmisano, Fletcher, Fisher, Schroeder, Musich, and Johnston (6)

Nay: (0)

Abstain: (0)

Absent: (0)

3. Announcements ([AU2020-00003](#))

Introducing the new member of the Audit Committee.

Palmisano announced that Council President Bender has designated Council Member Fletcher as a member of the Audit Committee (replacing Abdi Warsame), in his capacity as Chair of the Finance Subcommittee of the Policy & Government Oversight Committee, per City Council action of April 17, 2020.

The announcement was received and filed.

4. 2019 Annual Risk-Based Integrated Audit Plan amendment - Changes resulting from Covid-19 impact ([AU2020-00008](#))

Approving an amendment to the 2019 Annual Risk-Based Integrated Audit Plan to:

1. Propose adding three-phase special project to address Covid-19 impact.
2. Propose reordering audit plan to change starting dates for future audits not related to Covid-19.
3. Propose splitting Data Governance and Cybersecurity audit into two parts to include a phased approach.

Staff presentation by Ryan Patrick, Interim Director of Internal Audit.

Fisher moved to approve. On roll call, the motion passed.

Aye: Palmisano, Fletcher, Fisher, Schroeder, Musich, and Johnston (6)

Nay: (0)

Abstain: (0)

Absent: (0)

5. Community Planning & Economic Development (CPED) Grant Management Audit Report
[\(AU2020-00006\)](#)

1. Receiving and filing the Community Planning & Economic Development (CPED) Grant Management Audit Report.
2. Directing staff to publish the report.

The Chair afforded the courtesy of the floor David Frank, Executive Director of the Department of Community Planning & Economic Development.

Staff presentation by Ryan Patrick, Interim Director of Internal Audit.

Palmisano moved to receive and file, and direct staff to publish the report. On roll call, the motion passed.

Aye: Palmisano, Fletcher, Fisher, Schroeder, Musich, and Johnston (6)

Nay: (0)

Abstain: (0)

Absent: (0)

6. Procurement Automated Bidding and Contracting (ABC) System Post-Implementation Audit Report
[\(AU2020-00005\)](#)

1. Receiving and filing the Procurement Automated Bidding and Contracting (ABC) System Post-Implementation Report.
2. Directing staff to publish the report.

Staff presentation by Ryan Patrick, Interim Director of Internal Audit.

Fisher moved to receive and file, and direct staff to publish the report. On roll call, the motion passed.

Aye: Palmisano, Fletcher, Fisher, Schroeder, Musich, and Johnston (6)

Nay: (0)

Abstain: (0)

Absent: (0)

7. Minneapolis Park & Recreation Board (MPRB) Body Worn Camera (BWC) Biennial Audit Report
[\(AU2020-00007\)](#)

1. Receiving and filing the Minneapolis Park & Recreation Board (MPRB) Body Worn Camera (BWC) Biennial Audit Report.
2. Directing staff to publish the report.

Staff presentation by Ryan Patrick, Interim Director of Internal Audit.

Palmisano moved to receive and file, and direct staff to publish the report. On roll call, the motion passed.

Aye: Palmisano, Fletcher, Fisher, Schroeder, Musich, and Johnston (6)

Nay: (0)

Abstain: (0)

Absent: (0)

8. Appointment of Interim Director of Internal Audit ([AU2020-00004](#))

Approving the extension of the appointment of Ryan Patrick to the position of Interim Director of Internal Audit, effective May 1, 2020, for a period not to exceed 90 days.

Palmisano moved to approve. On roll call, the motion passed.

Aye: Palmisano, Fletcher, Fisher, Schroeder, Musich, and Johnston (6)

Nay: (0)

Abstain: (0)

Absent: (0)

9. Report of Internal Auditor ([AU2020-00002](#))

Receiving and filing the update report of the Internal Audit Department's work in progress.

Staff presentation by Ryan Patrick, Interim Director of Internal Audit; Chris Fittipaldi, Finance & Property Services/Internal Controls & Risk Assessment; and Susan Trammell, City Attorney/Ethics Officer.

Palmisano moved to receive and file. On roll call, the motion passed.

Aye: Palmisano, Fletcher, Fisher, Schroeder, Musich, and Johnston (6)

Nay: (0)

Abstain: (0)

Absent: (0)

With no further business to transact, the meeting adjourned at 11:43 a.m.

Reported by Irene Kasper, Council Committee Coordinator